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## EMPLOYMENT OPPORTUNITY

### Finance Manager

**Department: Finance**

**Status: Full-time**

**Location: Old Crow**

**Posting date: January 9, 2024**

**Closing date: Open until filled**

#### Our Mission

*... to promote wellness, self-sufficiency, and prosperity in our community through cultural teachings and environmental stewardship, and by building and maintaining an accountable government that motivates, inspires, and provides opportunities for the Vuntut Gwitchin.*

#### About the Role

Reporting to the Finance Director, the position is responsible for the day-to-day functions of the Finance Department. The incumbent will manage a small accounting team to ensure accounts payable, accounts receivable, payroll processing, contracts administration, general ledger, and cash transactions in relevant software systems are conducted in an efficient and accurate manner. You will bring efficiencies and contribute to the responsive abilities of our team by providing on-the-job mentorship and direction.

#### Our ideal candidate possesses the following qualifications

- Post-secondary education in finance, accounting, or related field.
- Professional designation (CPA, PCP or CPM) is an asset.
- Considerable and progressive accounting experience.
- Experience managing operational budgets and work teams.
- Experience implementing financial frameworks and strategic plans.
- Advanced proficiency in MS Office, accounting and payroll software and databases.

#### Supporting you along the way

We believe that a rewarding career is not only good for our employees, but it also leads to better outcomes for our clients, workplace and the community. That's why we are committed to providing you with a competitive salary, health benefits, and a retirement plan. Beyond compensation, you will have the opportunity to make meaningful connections and work on initiatives that make a real difference in people's lives.

**For job details and/or to submit your application, email Human Resources at: [employment@vgg.ca](mailto:employment@vgg.ca)**

*Hiring preference will be given to Vuntut Gwitchin First Nation citizens.*

*While we appreciate all applications, only those selected for further consideration will be contacted.*